



Business Intelligence Analyst

Salary: £29,000 - £35,000 per annum (dependant on experience)

Contract: Full-time (36.25 hours per week)

Location: Remote (United Kingdom)

A new opportunity has arisen for a Business Intelligence Analyst to work collaboratively across all our business functions to deliver accurate and timely reporting & analysis.

We are a small award-winning consultancy firm that works with some of the leading UK housebuilders and developers, delivering high quality energy and sustainability advice and assessments to the construction and property industries.

We are currently in the process of implementing a new ERP (Enterprise Resource Planning), system, **Oracle NetSuite**, and part of this role will be to administer the system, support users and create reports within NetSuite.

You will work to automate and centralise data to identify and highlight clear trends and anomalies, providing colleagues with access to data and reports to inform their decision making.

You will have experience working with cloud-based ERP systems (e.g. NetSuite, SAGE) and being the main point of contact for this.

You will have strong internal and external communication skills as well as the ability to multitask and prioritise your workload.

Key Accountabilities:

- Ensure data integrity and manage data to develop accurate and reliable reports for use across the whole business by monitoring and maintaining data quality throughout all business areas
- Conduct in-depth analysis of databases, identifying trends, patterns, and anomalies to provide insight and support decision-making processes.
- Support the Senior Leadership Team and other stakeholders by providing relevant reporting information, enabling them to effectively manage pipeline and productivity
- Develop, monitor, analyse, and report on key performance indicators (KPIs) across the

business

- Identify and implement data quality improvement initiatives to enhance overall data governance.
- Lead the administration of our new ERP system Oracle NetSuite, managing user access, maintaining logic and adding new fields/codes and creating reporting functionality.
- Undertake general project work as and when required

Competencies:

Essential

- Experience working as a Business Intelligence Analyst or Data Analyst
- Effective communication and strong people skills
- Strong analytical skills with the ability to collect, analyse and interpret complex data sets to uncover actionable insights
- Ability to produce clear and concise written reports to accompany analytical reports
- Familiarity with statistical analysis techniques
- Experience with Microsoft office apps particularly Excel queries and visual basic
- Knowledge of data collection and analysis tools
- Proactive, self-motivated, and able to work under pressure.
- Knowledge of cloud-based ERP systems.

Desirable

- Knowledge of Oracle NetSuite
- Knowledge of Power BI

Our Benefits:

- ✓ 25 days annual holiday allowance plus statutory days and a holiday buy/sell scheme
- ✓ Contributory pension
- ✓ Discretionary bonus
- ✓ Staff social events
- ✓ Flexible hours
- ✓ Remote working
- ✓ Life assurance
- ✓ Electric vehicle scheme
- ✓ Health insurance

AES is a proud equal opportunities employer.

For more information or to discuss any other opportunities we have at AES please email our Recruitment Specialist on:

E: recruitment@aessc.co.uk | T: 01884 242 050

Due to the high volume of applications we receive, we reserve the right to close the advert early.

