

# Apply now to become a

## PHOTOGRAPHIC EVIDENCE REVIEWER

**Salary Range:** £25,000 to £30,000 per annum depending on experience

## **Our Benefits:**

- 25 days annual holiday allowance plus statutory days and a holiday buy/sell scheme
- Contributory pension
- Discretionary bonus
- Staff social events
- Flexible hours
- Remote working
- Life assurance
- Electric vehicle scheme
- Health insurance

#### JOB PURPOSE:

The focus of this role is on evaluating photographic evidence to improve construction records and boost energy efficiency. This includes meticulous attention to detail and ensuring accuracy.

The position also involves advising on photographic evidence according to Part L 2021 requirements and providing essential support to AES SiteView customers, emphasising strong communication and problem-solving skills.

#### JOB RESPONSIBILITIES INCLUDE:

- Always display a professional attitude demonstrate the ability to communicate clearly with colleagues and clients
- Focus on tasks assigned and manage workload effectively
- Be an active member of the team, contributing ideas and sharing knowledge
- Take a proactive approach to learning and development
- Provide assistance to colleagues, junior members or training for new starters and discuss priorities with your lead assessor
- Be aware of the financial implications of your day-to-day role and communicate with your line manager to
  ensure that work is delivered efficiently and profitably
- Engage with the review process to identify areas of strength and weakness and continue your professional development
- Work across multiple platforms to ensure photos are sign off 24 but no later than 48 hours (workdays)
- Provide feedback to clients on areas of non-compliance or observations
- Set up new jobs, clients and user on the AES HUB and allocate the correct permissions
- Help to onboard AES SiteView Clients and attend site visits if needed
- Liaise with AES SiteView clients on device settings to ensure photos are taken correctly
- Making updates / ensuring changes are carried through to SAP assessments
- Operate AES SiteView and creating photo criteria
- Making updates / ensuring changes are carried through to SAP assessments.
- Maintain or work towards an OCDEA accreditation



## **COMPETENCIES:**

## Personal:

Effective Reporting: Communicating findings succinctly and clearly

## Technical/Specialist:

- Knowledge of Part L (2021): Understanding the specific requirements related to energy efficiency and construction details
- Awareness of building control processes: Knowing how evidence fits into the overall compliance process and where the limit of responsibility lies
- OCDEA accreditation or working towards

## Operational:

- Working with Energy Assessors, Clients, and Building Control: Coordinating to authorise evidence
- Thoroughness: Ensuring that each construction photo / detail is accurately documented
- Cross-Checking Details: Verifying that evidence aligns with building regulations