AES
Sustainability
Limited

Apply now to become a
Data Analyst

Salary Range: £29,000 – 35,000 per annum depending on experience

Our Benefits:

- 25 days annual holiday allowance plus statutory days and a holiday buy/sell scheme plus 1 day for Community work

- Contributory pension

- Discretionary bonus

- Staff social events

- Flexible hours

- Remote working

- Health insurance

- Life assurance

- Electric vehicle scheme

WHO ARE WE?

AES Sustainability Limited is part of an award-winning consultancy firm that works with some of the leading UK housebuilders and developers, delivering high quality energy and sustainability advice and assessments to the construction and property industries.

We are looking to recruit an experienced, enthusiastic, and self-motivated Data Analyst to join our friendly Finance Department providing support across AES Sustainability Limited and two trading subsidiaries. During the next 12 months we will be implementing a new ERP (Enterprise Resource Planning) system, and this role will be integral to that process.

The successful candidate will be a team player with an exceptional ability to multitask, have strong analytical skills and a good sense of data integrity. Good attention to detail is essential as this role requires a high degree of precision and organisational skills.

KEY JOB RESPONSIBILITIES INCLUDE:

- Ensure data integrity and manage data to develop accurate and reliable reports for use across the whole business by monitoring and maintaining data quality throughout all business areas

- Conduct in-depth analysis of databases, identifying trends, patterns, and anomalies to provide insight and support decision-making processes.

- Support the Senior Leadership Team and other stakeholders by providing relevant reporting information, enabling them to effectively manage pipeline and productivity

- Develop, monitor, analyse, and report on key performance indicators (KPIs) across the business

- Identify and implement data quality improvement initiatives to enhance overall data governance.

- **Support the implementation and lead the administration of a new ERP system, maintaining logic and adding new fields/codes and reporting as required**

- Undertake general project work as and when required

ESSENTIAL QUALIFICATIONS, SKILLS & EXPERIENCE:

- Experience working as a Data Analyst

- Strong analytical skills with the ability to collect, analyse and interpret complex data sets to uncover actionable insights

- Ability to produce clear and concise written reports to accompany analytical reports

- Familiarity with statistical analysis techniques

- **Experience with Microsoft office apps particularly Excel queries and visual basic**

- Knowledge of data collection and analysis tools

- Proactive, self-motivated, and able to work under pressure.

- Knowledge of ERP systems

DESIRABLE QUALIFICATIONS, SKILLS & EXPERIENCE:

- Willingness to undertake relevant additional qualifications, if required
- Good communication and presentation skills
- Ability to convey complex data insights
- Knowledge of Xero/Workflow Max
- Knowledge of Power BI